



POWER OF SIMPLICITY

Track purchase order to payment cycle



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Introduction

With this Add-on you can view multiple reports related to purchase order and payment cycle.

You can view a purchase order and GRN report containing details like ordered quantity, received quantity and pending quantity.

You can view a Purchase and GRN report containing details like ordered quantity, received quantity and pending quantity.

You can view a purchase and payment report which will tell you payment done and payment remaining for the purchase done.

Important!

As a best practice it is advisable to take back up your company data before installing the Add-on

2. Add-on details with images

Go to Company alteration screen (Press Alt+F3 from gateway of Tally-> Alter) it is mandatory to select Accounts with inventory.

Company Alteration		Ctrl + M	
Name : PO Versus Report			
<u>Mailing & Contact Details</u>			
Mailing Name	: PO Versus Report	Currency Symbol	
Address	:	Maintain	Accounts with Inventory
		Financial Year from	1-1-2010
		Books beginning from	1-4-2010
<u>Company Details</u>			
<u>Type of Company</u>			
		Accounts only	
		Accounts with Inventory	
<u>Security Control</u>			
Statutory compliance for	: India	Use Security Control	? No
State	: Karnataka	(Enable Security to avail Tally.NET Features)	
PIN Code	:		
Telephone No.	:		
Mobile No.	:		
E-Mail	:		
<u>Auto Backup Details</u>			
Enable Auto Backup	: No		
<u>Base Currency Information</u>			
Base Currency Symbol	: ₹	Show Amounts in Millions	? No
Formal Name	: INR	Put a SPACE between Amount and Symbol	? Yes
Number of Decimal Places	: 2	Decimal Places for Printing Amounts in Words	: 2
Is Symbol SUFFIXED to Amounts?	No		
Symbol for Decimal Portion	: paise		

Create all necessary Accounting and inventory masters,

Enable Purchase order and Tracking Number in F11>F2 Inventory Features

Record the transactions of Purchase Order, GRN, Purchase and Payment and use order number, tracking number, bill number for the accuracy of the reports.

Find the Following Reports which are generated automatically under MIS menu at Gateway of Tally

2. GRN vs. Purchase

The above reports contains the GRN no, Date, Supplier name, item name, Received quantity, UOM, billed quantity, pending to bill, Rate and amount also.

GRN Vs PJV		PO Versus Report					Ctrl + M X	
Goods Receipt Note VS Purchase							2-Apr-2010 to 2-Apr-2010	
GRN No Date	Supplier	Item Name	UOM	Received Qty	Billed Qty	Pending Qty	Rate	Amount
1	Supplier-001							
2-Apr-2010		Dell Computer-P4	No	50	50		25,000.00	12,50,000.00
		Compque-P4	No	75	70	5	20,000.00	15,00,000.00

3. Purchase v/s Payment,

The above report contains the Purchase voucher no, Party invoice no. supplier name, billed amount, Paid amount and pending amount.

PJV Vs Payment		PO Versus Report			Ctrl + M X	
Purchase Vs Payment					2-Apr-2010 to 2-Apr-2010	
PJV No No	Party Inv No	Supplier	Billed Amount	Paid Amount	Pending Amount	
1	sup-001	Supplier-001	26,50,000.00		26,50,000.00	

FAQ

How will I get support for this add-on?

For any functional support requirements please do write to us on sales@fliksoft.com or call us at +91-73-49-146513.

If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?

Please share detailed write-up & screen shots (if any) of your additional requirements over email and we will revert to you within next 24 business hours.

Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

What will happen after one year?

20% of the MRP will be charged, in case free support and updates will be required by you.

How to configure the add-ons?

Contact your Tally Partner or Tally Service Partner. Alternatively, visit our website <http://www.tallysolutions.com/website/html/solutions/how-to-configure.php> where you can find documents on how to configure add-ons.